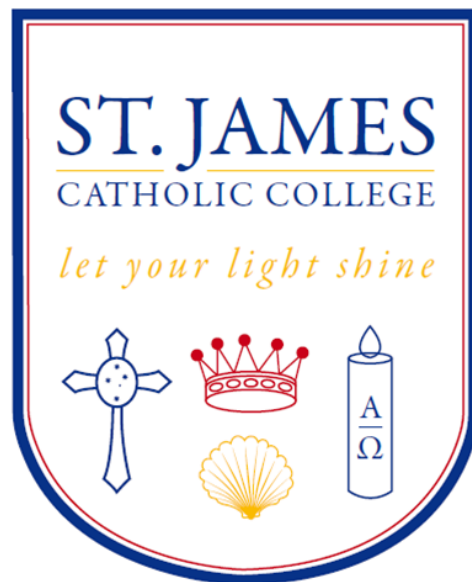


# *St James Catholic College*



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*Information Booklet*

*2017*



## **FROM THE PRINCIPAL**

St. James Catholic College actively engages in the evangelising mission of the Catholic Church. It operates within the Diocese of the Catholic Church in Tasmania and under the auspices of the Tasmanian Catholic Education Office.

At St. James Catholic College we recognize the dynamic nature of the educational endeavour from Kindergarten to Year 10. In partnership with families, we work towards realising the spiritual, academic, emotional, social and physical potential of the child.

*'The child grew and became strong, filled with wisdom, and the favour of God was upon him'*

*Luke 2.40*

We believe in and strongly promote the value of each individual child and we work to provide opportunities for them to *'Let their Light Shine'*.

I welcome your interest in our College and invite you to learn more about us by reading this Prospectus, visiting our grounds, and speaking with myself or other members of the College Community.

## **FROM THE BOARD**

The Advisory Board acknowledges fully the sacrifices of parents (both past and present) which have enabled St. James Catholic College to maintain the high standard of education and resources offered. The Board serves the Church and the Community by assisting in the controlling, promoting and managing of the affairs of the College.

The Board supports the College Mission Statement and is dedicated to upholding the Catholic ethos and values of our College.

# ENROLMENT CRITERIA

St. James Catholic College is established to serve the needs of Catholic families. If there are places available, all Catholic applicants will be accepted.

Please note to be considered for Kindergarten enrolment your child must turn four years of age on or before the 1<sup>st</sup> January in the Kindergarten year.

The following order of criteria is used for the overall process of acceptance: in particular for Year 7 enrolments.

- Catholic students from Catholic schools;
- Siblings of Catholic students currently in St. James Catholic College or those who have progressed through to other Catholic schools;
- Siblings of non-Catholic students attending St. James Catholic College or those who have progressed through to other Catholic schools, provided that they are attending a Catholic primary school currently;
- Any Catholic student not attending a Catholic school, other than those in the above categories;
- Siblings of non-Catholic students currently in St. James Catholic College, or those who have progressed through to other Catholic schools, but who have not attended a Catholic Primary School;
- Any non-Catholic student from within the Catholic primary schools, other than those in the categories above;
- All other applicants.

This process of acceptance for Year 7 applicants is determined by the Tasmanian Catholic Education Commission for Southern Catholic Secondary Colleges.

[http://www.catholic.tas.edu.au/Resources/documents/TCEC\\_Enrolment\\_Policy\\_2012.pdf](http://www.catholic.tas.edu.au/Resources/documents/TCEC_Enrolment_Policy_2012.pdf)

# PARENT INVOLVEMENT / COMMUNICATION

We believe in the unique needs of every student and in the value of a caring relationship that fosters confidence, respect, dignity and rights.

We are committed to assisting parents in their role and we seek:

- support for the philosophy and aims of the College;
- participation in College programmes;
- financial support;
- contributions of skills, knowledge, talents.

You are encouraged to become active members of the school community through:-

- Parents and Friends Association (meet once a month);
- Canteen (volunteer help on a rostered or occasional basis is invaluable);
- Fundraising/working bees;
- Parent help
  - Classroom
  - SAKG Program
  - Celebrations
  - Sport (coaching, management, transportation)
- Excursions/camps
- Multit

## **The office operates from 8.30am to 4.30pm daily.**

The College office staff are happy to accept messages, organise appointments and assist with general enquiries. We welcome and encourage parents to contact the College and staff if you have concerns about your child.

## **SPECIAL CIRCUMSTANCES**

When a change takes place in the family - whether it is death, divorce, separation or abandonment - it has a profound effect on the whole family. Children as well as adults grieve over the loss of a loved one who was once a part of their everyday lives. Grief is a normal human reaction to a significant loss. Frequently however, children are not able to express their grief verbally so it surfaces in their behaviour, school work, as a physical ailment or it affects their emotional development.

As a school we believe that the best approach to handle grief is one that accepts loss and grief as normal life experiences and acknowledges the role the school community can play to support individuals. The family, of course, is the primary source of support for young people. As well as providing an environment that is supportive, the school allows access to individuals who can provide help through formal (school counsellor, Rainbows, Spectrum, pastoral care) and informal (teachers, peers) mechanisms.

Our aim is to provide a safe, caring and supportive environment. To do this, we need parents to provide us with information about significant changes in a child's life which may impact upon a child's learning ability.

## **MEANS OF COMMUNICATION**

- |                                 |  |
|---------------------------------|--|
| Newsletter/Community Bulletin - | Normally issued weekly on Thursdays via email or the youngest child.   |
| School Diary -                  | Used in all years as a means of communication between teachers and parents regarding their child's progress, conduct or interaction at school.   |
| Reports -                       | Interim, Mid-Year and Final Reports are provided to parents. Opportunities, including Parent/Teacher/Student Learning Conferences and Parent/Teacher meetings are provided for students, parents and teachers to discuss progress in key learning areas, as well as set goals. |
| Incidental -                    | Communication from class or subject teachers dealing with specific topics or excursions will be circulated via the student involved.   |

## FEES AND CHARGES 2017

Grade	Fees \$	Levies \$	Total \$	10 Monthly Instalments
Kinder	900	250	1150	115.00
Prep	1160	272	1432	143.20
1	1160	272	1432	143.20
2	1160	272	1432	143.20
3	1160	296	1456	145.60
4	1160	296	1456	145.60
5	1160	545	1705	170.50
6	1160	620	1780	178.00
7	1519	810 (inc camp)	2329	232.90
8	1519	810 (inc camp)	2329	232.90
9	1519	705 (ex subject choices)	2224	222.40
10	1519	720 (ex subject choices)	2239	223.90

**Capital Building Levy: \$220 per year / per family School Magazine: \$45:00 one per family**

**Year 7 & 8 Camp: \$190:00**

**Affordable fees / Value for money: *No child will be denied a Catholic Education because of the cost of fees.***

The College has a variety of arrangements available to support families in meeting their financial commitment to the College. School fee discounts are available. Please contact the Business Manager to discuss your particular situation. All such discussions are treated with the strictest confidence.

### Discounts:

- Early Payment - 5% off **fees only** if total remaining balance of fees and full levies amount is paid by the 31 March 2017
- 3 children - 10% discount off **fees** for children in a Tasmanian Catholic School
- 4 children - 20% discount off **fees** for children in a Tasmanian Catholic School
- 5+ children - 30% discount off **fees** for children in a Tasmanian Catholic School

**PLEASE COMPLETE SECTION 3 – FAMILY DISCOUNT DETAILS**

### Payment Options:

There are a variety of methods available for the payment of fees and levies including: cash, cheque, credit card, direct debit, EFTPOS, CPAY, and BPAY.

Fees and levies can be paid up front, attracting the early payment discount detailed above, or on a weekly, fortnightly, monthly or quarterly basis.

### Payment Arrangements:

If you are wishing payment arrangements to be split please ensure SECTION 2 is completed.

### Payment Terms:

Invoices will be issued to you early in the new school year. Full payment is due by 31 March 2017, unless other arrangements are made using the attached payment arrangement form.

### Bursary Payments:

From 2017 Bursaries will no longer be available in the current format. If you require financial assistance a Fee Reduction/Remission form must be completed.

# CURRICULUM OFFERINGS

The curriculum offered by St. James Catholic College incorporates Religious Education, the core areas of the National Curriculum, English, Maths, the Sciences and History, the critical areas of Technology, Health and Physical Education and the Arts as well as Geography. Curriculum content and delivery is continually evaluated to provide experiences for all students to achieve specific learning outcomes. The College also delivers a whole school literacy program which involves all students and all teachers in explicit literacy learning across all levels from those who struggle with reading to those who will benefit from strategic and critical literacy enhancement.

## ***SUBJECTS OFFERED IN THE PRIMARY YEARS***

Religious Education

English

Mathematics

Science

Studies of Society and Environment

The Arts – Music/Drama/Art

Physical Education

Technology – including Computer Awareness

Japanese

## ***SUBJECTS OFFERED IN THE YEARS 7/8***

### ***Core Subjects***

Religious Education

English

Mathematics

Science

Studies of Society and Environment

Health and Physical Education

### ***Taster Subjects***

Art

Drama

Food Studies

Music

Introduction to Workshop and Graphics

LOTE

## ***SUBJECTS OFFERED IN THE YEARS 9/10***

### ***Core Subjects***

Religious Education

English

Mathematics

History / SOSE

Science

Health and Physical Education

Work Experience (Year 10 only)

Pathways

### ***Optional Subjects***

Art

Digital Photography

Digital Technology

Drama

Food Studies

Independent Studies – includes, Business Studies,

Creative Writing & Language

Media Arts

Music

Sports Science

Outdoor Education

### ***VET Options – Certificate I***

Certificate 1 in AgriFood Operation – AHC10210

Certificate 1 in Hospitality – SIT10213

Certificate 1 in Construction – CPC10111

Certificate 11 in Engineering – MEM20413

### ***MDT Subjects***

Design in Metal

Design in Technology

Design in Wood

Some Optional Subjects are offered every year depending on the number of students interested.

# UNIFORM

## SCHOOL UNIFORM REQUIREMENTS

Cowen's Drapery in Mary Street, Cygnet (opposite Cygnet Post Office) is licensed to sell all our school uniform (including footwear).

Trading hours are:                   **Monday to Friday:                   9.30am to 5.00pm.**  
   **Saturday:                               10.00am to 1.00pm.**

Proprietors Michelle and Trent Cowen work in close relationship with the College and are able, along with their valued staff, to assist you with all your uniform needs.

Cowen's Drapery, 41 Mary Street, Cygnet   Phone: (03) 6295 1496           Fax: (03) 6295 1496

### Boys

#### Winter

- Grey school trousers or shorts
- Blue shirt – buttoned to the neck
- Blue College jumper
- College tie
- Grey socks
- Black leather shoes or boots
- Navy blue beanie/scaft/gloves may be worn to and from school and in the yard

#### Summer

- Grey school trousers or shorts
- Blue open neck shirt
- Grey socks
- Black leather shoes or boots
- Blue College jumper
- Bucket hat

### Girls

#### Winter

- Royal blue uniform - skirt (Secondary) or tunic (Prep – Yr 4)  
*Note: Years 5 & 6 may wear either skirt or tunic*
- Blue blouse – long/short sleeved, peter pan collar
- Blue College jumper
- College tie (Bow tie or regular tie)
- Blue stockings for Secondary (optional for Primary)
- Blue tights (Primary)
- Navy blue beanie/scaft/gloves may be worn to and from school and in the yard

#### Summer

- Striped summer uniform (Prep to Year 4 - Optional Years 5 & 6)
- Royal blue skirt (Year 5 – 10)
- Short sleeved shirt, peter pan collar
- Navy blue socks
- Blue stockings for Secondary (optional in summer)
- Black leather shoes
- Blue College jumper
- Bucket hat

## SPORTS UNIFORM

### All students

- Navy blue track pants (Kinder to Year 2)  
Track-n-field type fabric
- (Year 3 – Year 10) Microfibre type
- Navy blue/yellow stripe SJCC monogrammed polo shirt
- White socks
- Navy shorts
- Spray Jacket
- Bucket hat
- Rugby Jumper
- Sport Shoes predominantly white and a sports style (skate shoes with flat soles and Volley sandals are not permitted )

## KINDERGARTEN STUDENTS

- Wear the Sports Uniform for the 3 days they attend.

## PROTECTIVE CLOTHING

- Hats – Bucket style to be worn Terms 1 and 4.
- Smock required for kindergarten
- Art smock with long sleeves- Year 7 and 8 students and all Year 9 and 10 art students
- M.D.T. - Woodwork/metalwork - Overalls/apron/safety goggles, appropriate shoes or boots.
- Home Ec. – apron

## COATS

- A monogrammed SJCC spray jacket is available. Alternatively students may only wear plain blue coats.

## SCHOOL BAGS

- A SJCC monogrammed carry bag or SJCC monogrammed backpack is available. This is a compulsory item.